Lower School Committees

**LS Welcoming Committee** – Works closely with Admission to help coordinate and attend welcoming events held in August and May for parents new to Lovett.

**LS Circle of Families Volunteers** – Serve as “buddy families”, connecting with “New to Lovett” families in your child(ren)’s grade during the summer and throughout the school year.

**K-4 Coffees Volunteers** – Help with gatherings for each grade, K-4, throughout the school year. These coffees will be similar to the Parent Support Group (PSG) offerings for grades 5 through 12 and provide the opportunity for grades to gather and get to know one another.

**LS Library Volunteers** - Process and shelve books, input information into computer, and assist students. Bi-weekly, two-hour commitment. Upon signing up, the chair of the committee will reach out to volunteers to have them select the times that best suit the volunteers’ schedules.

**LS Lost & Found Committee** - Helps keep the LS Lost & Found Closet organized and returns labeled items to students.

**LS Fall Festival Volunteer Committee** - Assists during the Fall Festival, held in the morning on or near October 31.

**LS Fall Festival Donations Committee** – Donates items for the Fall Festival. List of items to be sent near the festival date.

**Kindergarten Grandparents & Special Friends Day Volunteers** - Assist this annual Kindergarten only event.

**LS Teacher Appreciation Committee** – Assists, as needed, with food and supplies for Teacher Appreciation Week in May.

**LS Teacher Conferences Committee** – Assists, as needed, with food for teachers on Conference Days in August, October, and March.

**LS Fun Day Volunteers** – Assist during Lower School Fund Day in May.

**Grade 5 Graduation Committee** - Assists the chairs with the event held on the last day of school in May (Parents of children grades K-4 only).
Middle School Committees

**MS Events Committee** - Assists during MS events including but not limited to Teacher Appreciation, Teacher Conferences, Grandparents and Special Friends Day (Grade 6 only), Field Day, Holiday Parties, and Grade 8 Recognition.

**MS Welcoming Committee** – Works closely with Admission to help coordinate and attend welcoming events held in August and May for parents new to Lovett.

**MS Circle of Families** – Serve as “buddy families”, connecting with “New to Lovett” families in your child(ren)’s grade during the summer and throughout the school year.

**MS/US Library Volunteers** - Process and shelve books, input computer information, and assist students as needed. Weekly or bi-weekly commitment. Upon signing up, the chair of the committee will reach out to volunteers to have them select the times that best suit the volunteers’ schedules.

**MS/US Lost & Found Committee** – Helps keep the MS/US Lost & Found closet tidy. Shifts are flexible.

Upper School Committees

**US Welcoming Committee** - Works closely with Admission to help coordinate and attend welcoming events held in August and May for parents new to Lovett.

**US Circle of Families** – Serve as “buddy families”, connecting with “New to Lovett” families in your child(ren)’s grade during the summer and throughout the school year.

**Senior Supper Committee** – Assists the Chairs of this event with set-up, decorates, and provides other needs for this event for Seniors and their families generally held the Sunday before the first day of school.

**Senior Supper Photos Committee** – Assists the Chairs of this event with gathering and organizing photographs of Seniors over the Spring and Summer leading up to the beginning of senior year and create a display for the Senior Supper typically held in August on the Sunday before school starts.

**Senior Graduation Services** - Assist the Chairs with the May graduation ceremony and reception.
Upper School Committees (cont’d)

**US Welcome Desk Volunteers** - Greet visitors to Lovett in the Poole Foyer, helping them register and offering directions. Bi-weekly, two-hour shifts are preferable, but substitute shifts are also available.

**US Events Committee** - Assists during US events including but not limited to Parent Night, Conference Day snacks, Honors Night, Homecoming, Grade 9 Fun Night, Teacher Appreciation Week, and 100 Days until Graduation Breakfast (Parents of Seniors only).

**MS/US Library Volunteers** - Process and shelve books, input computer information, and assist students as needed. Weekly or bi-weekly commitment. Upon signing up, the chair of the committee will reach out to volunteers to have them select the times that best suit the volunteers’ schedules.

**MS/US Lost & Found Committee** - Helps keep the MS/US Lost & Found closet tidy. Shifts are flexible.

---

**School Wide Committees**

**LPA Auction Committee** – Assists auction chairs with organizing, planning, and/or soliciting donations for the Auction which is held every 3 years. The next Auction will be held February 26, 2022.

**Recycled Uniform Volunteers** - Assist the Chairs with multi-day sales events in August and monthly sales during the school year when the Recycled Uniform Shop is open for business. Shifts are flexible.

**Correspondence Committee** – Distributes Directories in the fall and helps with school mailings, as needed, throughout the year. The Chair of this committee contacts volunteers when assistance is needed.

**Faculty and Staff Appreciation Committee** – Assist with school-wide appreciation events for teachers and staff including but not limited to May 2023 Teacher Appreciation Week, and those honoring other Staff, Bus Drivers and Dining Services, Grounds, Maintenance, Security, and Housekeeping Employees

**Flower Guild** – Provides floral arrangements and plants for select LPA and Admission events.
School Wide Committees (cont’d)

Fuqua Center Welcome Desk Volunteer – Greet visitors (parents, contractors, deliveries, alumni, etc.) in the foyer to the right of the Hendrix Chenault Theater. Volunteer registers visitors and offers directions as needed.

Holiday Decorations Committee - Assists the Chairs with the installation and removal of holiday decorations campus wide. Winter decorating generally occurs the week after Thanksgiving. Decorating for other holidays will occur throughout the year.

Hospitality Committee - Assists the Chairs with annual appreciation event honoring faculty, staff, physical plant, maintenance, housekeeping, dining, and security employees.

Lovett Cares Committee – Volunteers prepare dishes to stock the Lovett Cares freezer and/or deliver food to Lovett families, faculty and staff, and other members of the Lovett community in times of crisis. Recipes are provided.

Lovett Cares Outreach – Help with school-wide service events that support the school’s civic engagement goals.

LPA Communications & PR Committee – Produces the LPA Newsletter which comes out every other month, helps create Social Media content, and helps to keep the LPA information updated on the Lovett website.

Parent Support Groups – Offer a wide variety of grade-specific parent education opportunities. Group gatherings serve as outlets for open communication among parents to provide information to assist parent in making informed, grade-appropriate parenting decisions.

Rendezvous by the Riverbank - Volunteers help with this parent party held in the Spring Semester on non-Auction years. The next Rendezvous by the Riverbank is scheduled for Spring of 2023.

Admission Volunteers – Assist the Admission Office by serving as greeters at prospective student events throughout the year. Many activities fall on Saturdays. Events include Open Houses, LS Observations, and MS & US Admissions Interviews.